Dear Parents/Guardians,

This letter is to introduce myself as your child’s SOAR to Success teacher. It is also to inform you of the rules and classroom expectations which were introduced to your child in school. Please read over the rules, consequences, and classroom expectations. Please fill out the attached paper listing your contact information so as I have a means of reaching you regarding your child.

My name is Miss Sarah Kuti. This is my first year teaching at Harrison-Morton. Previously I taught in another district at the Elementary Level. I will be working with your child in the SOAR to Success program for the remainder of the school year.

The classroom rules are as follows:

1. **Attend class daily and on time.**
2. **Behave respectfully towards others and property.**
3. **Demonstrate responsibility by coming to class prepared.**
4. **Take care of district books, facilities, and equipment.**
5. **Keep hands, feet, and objects to yourself.**
6. **Do not use profanity or abusive language.**
7. **Help promote a safe classroom environment.**
8. **Make your best effort ALWAYS.**

The consequences for breaking the rules are as follows:

1. **Warning**
2. **Removal from the lesson/loss of classroom privilege**
3. **Removal from classroom with a writing assignment (Parents contacted by teacher)**
4. **After-school Teacher detention (next day) (Parents contacted by teacher)**
5. **Office referral (Parents contacted by office/principal)**

In addition to these rules and consequences, some important classroom expectations are as follows:

1. **Homework is expected to be completed and returned the next day. If this does not occur, the student will make it up the following night for ½ credit. If this does not occur, the student will stay for Teacher detention the following night to make it up.**
2. **Students will be able to sign books out of my classroom. It is the student’s responsibility to bring the book to school with them every day for class. This is part of being prepared. They also have the option of leaving the book in the classroom. If a book is lost it will need to be replaced at the student’s expense.**

Please feel free to contact me if you have any questions or concerns regarding your child. I am looking forward to working with you and your child this year.

**Email: kutis@allentownsd.org Phone:**